



# SREE BUDDHA COLLEGE OF ENGINEERING, PATTOOR

(Autonomous)

(Affiliated to APJAK Technological University, Kerala)

No. SBCE/Aca/ 528 /2024-25

04/09/2024

## MINUTES OF THE SECOND MEETING OF THE ACADEMIC COUNCIL AUTONOMOUS

### Meeting details

**Date:** 04/09/2024

**Time:** 3:00 p.m.

**Location:** Principal's Chamber in Hybrid mode.

**Link:** <https://meet.google.com/jgy-nxhq-aou?hs=224>

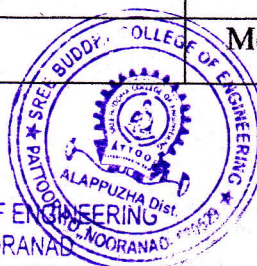
### Attendees

1.	Dr. K. Krishnakumar, Principal	Chairman
2.	Dr. Saji Varghese, Professor, Vice Principal	Member
3.	Dr. Nizar Hussain M, Professor, Dept of Mechanical Engineering, TKM College of Engineering, Kollam.	Member (University Representative)
4.	Dr. Ashok Kumar T, Associate Professor, ECE Dept, Model Engineering College, Thrikkakkara.	Member (University Representative)
5.	Dr. John George, Professor, Department of Electrical Engineering, College of Engineering, Adoor.	Member (University Representative)
6.	Dr. Tide P. S, Professor, Dept. of ME, School of Engineering, CUSAT, Cochin.	Member(GB Representative)
7.	Dr. Gouri Antherjanam, HoD, CE	Member
8.	Prof. Anilkumar. A. V., HoD, ME	Member
9.	Dr. Vinod V. P., HoD. EEE	Member
10.	Prof. Pavitha P. P., HoD, EC,ER	Member
11.	Dr. Annlin Jeba, HoD, CS	Member
12.	Prof. Meera Bai S. HoD, BT & FT	Member
13.	Dr. A. R. Anil, HoD, AI	Member
14.	Prof. R. Pradeep Kumar HoD, H &BS	Member
15.	Dr. M. S.Senthil Saravanan, Professor, ME Dept.	Member
16.	Dr. Sujith Kumar P.S, Professor, CS Dept.	Member

*[Handwritten signature]*

PRINCIPAL

SREE BUDDHA COLLEGE OF ENGINEERING  
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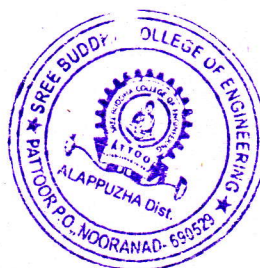
17.	Prof. Ambika Sekhar, Assistant Professor, EC Dept.	Member
18.	Prof. Minu Lalitha Madhav, Assistant Professor, CS Dept	Member
19.	Dr. Veena Priya S., Deputy Controller of Examinations.	Member

**Members on Leave:** Dr. Achuth Sankar S Nair, Dr. Seema Nair Parvathy and Dr. Bipin Rajendran

### Minutes

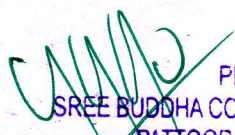
<b>Subject AC2.01</b>	<b>(a) Invocation</b>
	<b>(b) Welcome Note by Chairman</b>
	<b>(c) Confirmation of the Minutes of the First Meeting of the Academic Council held on 16.02.2024 and Action Taken/Action Pending Report.</b>
<b>Gist</b>	<p>The Chairman called the meeting to order at 3:00 p.m. The proceedings began with an invocation.</p> <p>(b) The Chairman welcomed the honourable members to the second meeting of the Academic Council with a warm note of appreciation.</p> <p>(c) Introduction of New Members: The Chairman introduced the representatives of the University who have newly joined the Academic Council, as per the orders from APJ Abdul Kalam Technological University:</p> <p>Dr. Nizar Hussain M., Professor, Department of Mechanical Engineering, TKM College of Engineering, Kollam.</p> <p>Dr. Ashok Kumar T., Associate Professor, Department of Electronics and Communication Engineering, Model Engineering College, Trikkakara</p> <p>Dr. John George, Professor, Department of Electrical Engineering, College of Engineering, Adoor.</p> <p>(d) The minutes of the first meeting of the Academic Council held on 16.02.2024 were read by Prof. Ambika Sekhar and confirmed.</p> <p>(e) The Academic Council was informed that actions were initiated on all pertinent decisions made in the minutes of the first meeting held on 16.02.2024. Prof. Ambika Sekhar presented the Action Taken Report, and the Council reviewed the report, expressing satisfaction with the progress of the actions taken by the College.</p>
<b>Subject AC2.02</b>	<b>Consideration of the Board of Studies Recommendations and Resolutions of the Boards of Studies Meetings of All Departments.</b>

  
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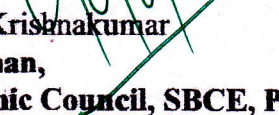


<b>Decision</b>	The resolutions of the second Board of Studies meeting for each department were presented by the respective Heads of Departments. The Council reviewed the proposed syllabus of APJ Abdul Kalam Technological University for Semesters 1 and 2 of the B.Tech programs (grouped into four groups: A, B, C, and D) and M.Tech programs, as suggested in the first Academic Council meeting. The Council examined the recommendations of the Boards of Studies and resolved to accept the syllabus for Semesters 1 and 2 of the nine branches of the B.Tech programs and M.Tech programs as prescribed by APJ Abdul Kalam University, without any further modifications.
<b>Subject AC2.03</b>	<b>Consideration of the B.Tech &amp; M.Tech Curriculum and Syllabus for the First and Second Semester for the Academic Year 2024-25</b>
<b>Decision</b>	Pursuant to the decisions taken in the first meeting, the Council reviewed the syllabus for Semesters I and II for the academic year 2024-25. Considering the recommendations of the Boards of Studies, It was resolved to accept the curriculum and syllabus for Semesters I and II of the nine B.Tech programs (developed in four groups by the parent university) and the M.Tech programs under autonomy, without any further modifications.
<b>Subject AC2.04</b>	<b>Academic Policy for the Academic year 2024-25(UG &amp; PG)</b>
<b>Decision</b>	The Council reviewed and decided to continue aligning with the admission policy of the institution for the academic year 2024-25, as per the norms and regulations of the government and the parent university.
<b>Subject AC2.05</b>	<b>Academic Calendar for odd semester for the academic year 2024-25</b>
<b>Decision</b>	A draft Academic Calendar was presented at the meeting, and the proposed dates for major events were discussed.
<b>Subject AC2.06</b>	<b>Examination calendar for odd semester for the academic year 2024-25</b>
	A draft Examination Calendar was presented at the meeting. The proposed start date for the end-semester examinations and the date for the publication of the results for the first semester of the academic year 2024-25 were discussed.
<b>Subject AC2.07</b>	<b>The Student Handbook and SBCE newsletter</b>
<b>Decision</b>	A draft Student Handbook for the academic year 2024-25 was presented and reviewed. The newsletter of SBCE, named "BODHI," was also presented at the meeting. This is the first newsletter published after the institution was conferred autonomous status.
<b>Subject AC2.07</b>	<b>Examination Policy and Regulations</b>
<b>Decision</b>	The major policies and regulations of the examinations were aligned with the regulations of APJ Abdul Kalam University, including the criteria for attendance, minimum attendance requirements, internal marks eligibility criteria, and the grading system.

  
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Subject AC2.08	Other Matters
Decision	<p>Dr. Tide P.S. recommended that M.Tech students' papers should be published in standard national and international journals. He emphasized that the projects should be based on the students' interests and should have an industry perspective. He also stressed the need for regular internships during the course of study.</p> <p>Dr. Nizar Hussain inquired about the features of project-based courses suggested in the curriculum and recommended modifications for higher semesters. He also suggested including an annexure along with the agenda.</p> <p>Dr. John George highlighted the need for project-based learning that aligns with industry perspectives.</p> <p>Dr. Ashok Kumar inquired about the possibilities of micro-projects and their implementation and insisted on incorporating new software into lab courses.</p>
	The meeting concluded at 4:30 PM with thanks to the Chair.

  
 Dr. K. Krishnakumar  
 Chairman,  
 Academic Council, SBCE, Pattoor

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