SREE BUDDHA COLLEGE OF ENGINEERING, PATTOOR

(Affiliated to Kerala University | Accredited by NAAC)

15.1 IQAC 19
MINUTES OF MEETING

POST ACCREDITATION MEETING of the Internal Quality Assurance Cell (IQAC)

Date	:	17.04.2015
Time	:	2:00 PM
Venue	:	Principal's Chamber.
Agenda	:	1. Review of IQAC guidelines.
		2. Reconstitution of IQAC Committee as per new Guidelines.

Members Present

1. Dr. S. Suresh Babu, Principal & Chairperson- IQAC
2. Dr. E.K.Bhass, Coordinator- IQAC
3. Sri. K. K. Sivadasan, Treasurer, SBES, Management Representative
4. Dr. Manoj Narayanan, Secretary- IQAC
5. Prof. Cherian Scaria, Professor of ECE
6. Prof Anil Kumar, Academic Coordinator
7. Mr Presanna Kumar, Administrative Officer

At the outset, the Principal extended a cordial welcome to all the members.

Preamble

- SBCE has been accredited by NAAC with 'B' grade. SBCE is the first self-financing engineering college to achieve this goal. The validity of the first cycle of accreditation is from 10.12.2014 to 09.12.2019.
- According to NAAC Peer team evaluation report, it is mandatory to have a IQAC for quality assurance and continuous improvement. As already SBCE is having an IQAC, it is decided to reconstitute the existing one based on the revised guidelines.
- The submission of Annual Quality Assurance Report (AQAR) is to be carried out annually as per the revised guidelines of NAAC.

As per new guidelines of NAAC, the composition of the IQAC may be as follows:
1. *Chairperson: Head of the Institution*

2. *A few senior administrative officers*

3.   *Three to eight teachers*
4.   *One member from the Management*
5.   *One/two nominees from local society, Students and Alumni*
6.   *One/two nominees from Employers /Industrialists/stakeholders*
7.   *One of the senior teachers as the coordinator/Director of the IQAC*

The period of nomination shall be a period of 2 years. The IQAC should meet twice in a semester to review the Academic and Administrative functions.

- A new IQAC is constituted with the following members after a brain storming session duly approved by Chairman, SBCE.

Sl. No	Name	Designation
1	Dr. S. Suresh Babu	Principal & Chairperson
2	Dr. E.K.Bhass,	Coordinator-IQAC
3	Prof. Anilkumar A V	HoD, ME
4	Prof..S. Arumugasamy	HoD, EEE
5	Prof V K Sasikumar	HoD, BTBCE
6	Mr. K. K. Sivadasan	Treasurer, SBES (Management Representative)
7	Dr. Manoj Narayanan	AP, BTBCE, Secretary - IQAC
8	Mr. Vishnu V S	Alumni
9	Mr. T O Suresh Kumar	Managing Director, MAKS Automation
10	Prof. Ambika Sekhar	AP, EC
11	Prof Ashok Mathew	AP, CE
12	Prof. Abhilasha Parthan	AP, EEE
13	Prof. Gopu Darsan	AP, CS
14	Prof. Amjith T R	AP, ME
15	Prof. Shamnamol G.K.	AP, BTBCE

The committee desired that with the complete cooperation and supports of all the stake holders, IQAC would achieve its desired objectives.

The meeting concluded with thanks to the chair by 3:30 PM.

Coordinator-IQAC

Principal

Dr. S. SURESH BABU
PRINCIPAL
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