



SREE BUDDHA COLLEGE OF ENGINEERING, PATTOOR

(Affiliated to Kerala University | Accredited by NAAC)

18.2 IQAC 26

MINUTES OF IQAC MEETING

Date	:	15.11.2018
Time	:	10:00 AM
Venue	:	Principal's Chamber.
Agenda	:	1. Uploading of NBA Pre-qualifier 2. Preparation and submission of NBA SAR 3. Evaluation of Work status of NAAC Reaccreditation process 4. Preparation of AQAR 2018-19 5. Organization of National Conclave by IQAC 6. NAAC Accreditation Workshop

Members Present

Sl. No	Name	Designation
1	Dr. S. Suresh Babu	Principal & Chairperson
2	Dr Senthil Saravanan.	Professor-ME, Coordinator-IQAC
3	Dr. Manoj Narayanan	AP, BTBCE, Secretary - IQAC
4	Dr Saji Varghese	NBA Coordinator
5	Dr J.B.Sajin	Professor-ME
6	Disha S	Librarian
7	Prof. Ambika Sekhar	AP, EC
8	Prof. Abhilasha Parthan	AP, EEE
9	Mr. Vishnu V. S.	Alumni
10	Priya R.	AP, BS
11	Prof Ashok Mathew	AP, CE
12	Prof. Arun P.S.	AP, CS
13	Prof. Amjith T. R.	AP, ME
14	Prof. Meera Bai S.	AP, BTBCE

The meeting started with a formal welcome by the Principal.

- Dr Saji Varghese briefed the procedure for applying for NBA accreditation, and the date for the submission of NBA Prequalifier is fixed for the 1st week of January, 2019. Various NBA Department Coordinators are entrusted to submit the same.
- Criteria-wise review on the NBA SAR was evaluated.



- Prof Ambika sekhar and Prof Abhilasha Parthan are nominated as Staff-in-charges of NAAC SSR preparation.
- The following Faculty members were nominated as Criteria wise in charges.

NAAC Criteria	Staff In Charges	Department
Criteria 1	Saritha N.R.	Electronics and Communication
	Asha V	Basic Sciences
Criteria 2	Pooja S. Mohan	Electronics and Communication
	Sreekanth P K	Electrical and Electronics
Criteria 3	Athira Shaji	Electronics and Communication
	Gayathry	Electrical and Electronics
Criteria 4	Jayaraj V.S	Electronics and Communication
	Juna John	Electrical and Electronics
Criteria 5	Anu V.S	Electronics and Communication
	Anandhu Vijayakumar	Electrical and Electronics
Criteria 6	Chama Chandran	Electronics and Communication
	Vishnu V.S.	Electrical and Electronics
Criteria 7	Priya R.	Basic Sciences
	Manjusree S	Electronics and Communication
	Vijina K	Electrical and Electronics

- IQAC Coordinators of various departments are directed to submit an activity report of current year for preparing AQAR 2018-19 as per new guidelines.
- It is decided to organize a National Conclave on “Accreditation and benchmarking approaches towards Quality enhancement in engineering education” is proposed during last week of December, 2018.
- Another proposal for organizing a Three day workshop on NAAC accreditation during January, 2019 is suggested.

The meeting concluded with vote of thanks by Academic Coordinator.

Dr. Senthil Saravanan.
Coordinator-IQAC



Dr. S.Suresh Babu
Principal

Dr. S. SURESH BABU
PRINCIPAL
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