



## BOARD OF STUDIES (BoS) MEETING - EEE Department

### MEETING MINUTES-1



#### MEETING DETAILS:

<b>Meeting</b>	BoS Meeting	<b>Date</b>	Friday, 16/08/2024
<b>Chairperson</b>	<b>Dr. Vinod V P</b> , HoD	<b>Venue</b>	HoD's Chamber
<b>Afternoon Session</b>	Commencement: 2.00pm	Adjourned:3.30pm	
<b>Reference</b>	SBC/Aca/311/2024	<b>Minutes Approved by</b>	HoD, EEE department

#### ATTENDANCE: -(Hybrid Mode)

Attendees			
S. No.	Name	Member details	Signature/ Remarks
1	Dr. Vinod V P	HoD& Chairman, EEE Department	
2	Dr. D. Elangovan	Academic Council Nominee- 1	Attended online
3	Dr. Asha Rani M A	Academic Council Nominee- 2	Attended online
4	Dr. Jaison Mathew	VC- KTU-Nominee	Attended online
5	Mr. Geroge Shelly L	Industry representative	Attended online
6	Mr. Ganesh M	Alumni representative	Absent
7	Ms.Sindhu V	Assistant Professor	
8	Ms.AbhilashaParthan	Assistant Professor	
9	Ms.Juna John Daniel	Assistant Professor	
10	Ms. Chama R Chandran	Assistant Professor	
11	Ms.Atheena A	Assistant Professor	Attended online
12	Mr.AnanthuVijayakumar	Assistant Professor	
13	Ms.Athira B	Assistant Professor	

#### DISCUSSIONS:

##### INTRODUCTION:

A Board of Studies (BoS) meeting was held in hybrid mode on Google Meet at 2:00 PM. The meeting began with a silent prayer. The Head of Department welcomed all members, and the following matters were conveyed and discussed. The discussions and decisions are presented below.



*Dr. Vinod V.P.*

**Dr. Vinod V.P**  
**Associate Professor & Head**  
**EEE Department**

Agenda: Discussion and approval of the curriculum and syllabus based on the new KTU (2024) regulations

Discussions and Decisions	Implementation/Follow-up by	Due Date
<ol style="list-style-type: none"> <li>1. The Chairman welcomed all the BoS members and briefed them on the agenda of the BoS meeting.</li> <li>2. The Chairman presented the curriculum and syllabus for the B.Tech program.</li> <li>3. The Chairman informed the board that the department is following the KTU 2024 curriculum and syllabus for the B.Tech program in Electrical and Electronics Engineering and <i>KTU 2022 curriculum and syllabus for the M.Tech in Electrical Machines</i> for the academic year 2024-25.</li> <li>4. BoS member Dr. D. Elangovan highlighted that the new syllabus from KTU is well-structured and similar to the curriculum followed by prestigious institutions, setting a high academic standard for the department.</li> <li>5. Dr. D. Elangovan proposed and agreed that the 8th semester should primarily focus on enabling students to undertake major projects in industry or research labs. This approach aims to provide students with hands-on experience and real-world problem-solving opportunities, which are crucial for their professional development.</li> <li>6. BoS member Dr. Asha Rani M.A. accepted the opinions of Dr. D. Elangovan and suggested the inclusion of measurement and instrumentation (only basic measuring instruments) within the syllabus of Basic Electrical and Electronics Engineering, stating that it will enhance students' practical skills, especially for those in Group C.</li> </ol>	<p>Academic Council</p> <p>BoS Chairman</p> <p>BoS Chairman</p> <p>BoS Chairman</p>	



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<p>7. BoS member Dr. Jaison Mathew accepted the opinions of Dr. D. Elangovan and Dr. Asha Rani M.A. regarding the KTU 2024 syllabus and approved the decision to follow it for the department. Dr. Jaison Mathew also suggested and recommended that seminars and workshops be conducted by industry experts to provide students with practical exposure and insights into current industry practices. In addition, he suggested including more core courses in the curriculum.</p> <p>8. BoS member Mr. George Shelly L suggested that students need to study and understand the requirements of the industry. He emphasized that students should be well-prepared to understand their roles in an industrial environment, ensuring that they are equipped to meet the challenges and demands of their future careers.</p> <p>9. Ms. Juna John Daniel (PG Coordinator) presented the curriculum and syllabus of the M.Tech program in Electrical Machines.</p> <p>10. BoS member Dr. D. Elangovan highlighted that PG students should focus more on research and publish their work in reputed journals and conferences. Different papers based on control systems were merged into a single control systems paper, which includes all topics relevant to the core stream, setting a high academic standard for the department.</p> <p>11. BoS members Dr. Asha Rani M.A., Dr. Jaison Mathew, and Mr. George Shelly L. accepted the opinions of Dr. D. Elangovan. Dr. Jaison Mathew suggested that FEM-based design courses should be included in the curriculum.</p> <p>12. The Board decided to follow the KTU 2022 syllabus scheme for the Postgraduate (PG) program in Electrical Machines.</p>	<p>BoS Chairman</p> <p>BoS Chairman</p> <p>Academic Council</p> <p>BoS Chairman</p> <p>BoS Chairman</p> <p>Academic Council</p>	
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<p>13. Finally, the Board approved the B.Tech KTU Curriculum 2024 for the 2024-2028 batch of Electrical and Electronics Engineering and the M.Tech KTU Curriculum 2022 for the 2024-2026 batch.</p> <p>14. The meeting was concluded as no further matters were raised by any member. The Chairman of the BoS thanked all the members for attending the meeting and for their valuable suggestions.</p>	Academic Council	
<p>Ms. Athira B. thanked all the participants, and the meeting was adjourned at 3:30 PM.</p>		

REFERENCE DOCUMENTS				
S/N	File Name	File Type	No.of pages	Reference No:
1.	Board of Studies (Bos) Meeting - EEE Department	MS Word	4	EEE/BoS/24/001
2.				
3				
4				
6				
NEXT MEETING DATE				
Once in every Semester(Meeting Date will be decided later)				

\*\*NOTHING FOLLOWS\*\*



*Vinod*  
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