



BOARD OF STUDIES(BoS) MEETING
DEPARTMENT OF FOOD TECHNOLOGY



MEETING MINUTES-1

MEETING DETAILS:

Meeting	BoS Meeting	Date	Monday, 16/08/2024
Chairperson	Prof. Meera Bai S, HoD	Venue	HoD's Chamber
Morning Session	Commencement: 2.00pm	Adjourned:	3:30pm
Reference		Minutes Approved by	HoD, FT department

ATTENDANCE: -(Hybrid Mode)

Attendees			
S. No.	Name	Member details	Signature/ Remarks
1	Prof. Meera Bai S	HoD & Chairperson, FT Department	
2	Dr. M S Sajeew	VC-KTU Nominee	Attended online
3	Dr. V R Sinija	Academic Council Nominee 2	Attended online
4	Dr. Malu Ravi	Associate Professor, BoS member	
5	Dr. Shamamol G K	Associate Professor, BoS member	
6	Dr. Shilpa Lekshmi L	Assistant Professor, BoS member	
7	Dr. Archana Rajendran	Assistant Professor, BoS member	
8	Dr. Tamilmani J	Assistant Professor, BoS member	
9	Dr. Bindhya	Assistant Professor, BoS member	
10	Ms. Rincy Susan Raju	Assistant Professor, BoS member	
11	Ms. Chinchu Elezabeth	Assistant Professor, BoS member	
12	Ms. Athulya Krishnan	Assistant Professor, BoS member	
13	Ms. Gopika Ajit	Assistant Professor, BoS member	
14	Ms. Laya Kuriakose	Assistant Professor, BoS member	

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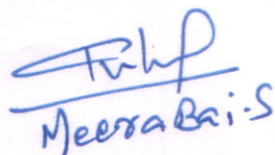
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DISCUSSIONS:

INTRODUCTION:

A Board of Studies (BoS) meeting was held in Hybrid mode on 16/08/2024 at 2.00 pm in Google meet. The meeting was started with a silent prayer. The Head of Department welcomed all members and the following matters were conveyed and discussed. The discussions and decisions are presented below.

Discussions and Decisions	Implementation/Follow-up by	Due Date
1. The Chairperson welcomed all the BoS members and briefed the agenda of BoS meeting		
2. The chairperson provided an overview of the college and department and gave a brief summary of the curriculum and syllabus.		
3. The Chairperson informed the board that the department following the KTU 2024 Curriculum and syllabus for food technology program in this academic year 2024-25	Academic Council	
4. Dr. Shamnamol G K presented the curriculum in detail and syllabus for first year.		
5. Dr. M. S. Sajeev recommended that the program prioritize practical knowledge over theory alone. He also proposed incorporating skill development programs to enhance students' skills and make them more industry-oriented. Additionally, he emphasized the importance of funding projects to boost student growth and advance research.	BoS Chairperson	
6. Dr. V. R. Sinija inquired whether the Project-Based Learning (PBL) course is centered on experimental learning. She also asked about the duration of internships and projects. She suggested implementing hands-on experience with basic food analysis experiments from the first semester to ensure students develop a strong practical foundation by the time they graduate.	BoS Chairperson	
7. Additionally, Dr. V R Sinija recommended offering elective courses aligned with students' areas of interest and with an industry-oriented focus. She also suggested organizing seminars and workshops led by industry experts to provide students with practical exposure and insights into current industry practices.	BoS Chairperson	


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<p>8. Finally, the Board approved the KTU Curriculum 2024 for the four year of Food Technology.</p> <p>9. The meeting was concluded as no matter was raised by any member and chairperson BoS thanked all the members for attending the meeting and for giving suggestions</p>		
<p>HoD thanked all participants and the meeting was adjourned at 3:30pm.</p>		

REFERENCE DOCUMENTS				
S/N	File Name	File Type	# of pages	Reference No:
1	Autonomous approval order from higher education	MS Word	1	No. J2/228/2023/HEdn
2.	Constitution of Academic Council and Finance Committee	MS Word	1	No.SBCE/Aca/415/12024
3	Constitution of Governing body	Pdf	2	No.SBCE/Aca/34012024
4	Confermation of autonomous from UGC	Pdf	2	No. F. 2-1 0/2023(AC-Policv)
5	Notification of KTU for Autonomous	Pdf	2	KTU ASSET11(ADMIN)/2616/2024
6	UGC Regulations	Pdf	2	REGD. No. D. L.-33004/99
NEXT MEETING DATE				
<p>Once in every Semester (Meeting Date will be decided later)</p>				

NOTHING FOLLOWS

Meera Bai's