



Sree Buddha College of Engineering (SBCE), Pattoor

AUTONOMOUS

SBCE Autonomous Faculty Calendar Semester-1

Odd Semester 2024-2025



Week	Year 2024- Day & Date							Events/Activities	
	July							Academic Activities	
	Sun	Mon	Tue	Wed	Thu	Fri	Sat		
		1	2	3	4	5	6		
	7	8	9	10	11	12	13		
	14	15	16	17	18	19	20	July 18, 19 and 22- Admission formalities	
	21	22	23	24	25	26	27	Finalization of members in Exam committees	Finalization of members in Exam committees
	28	29	30	31				Faculty Training in ETLab	
	August								
					1	2	3	Complete first BoS on or before Aug 3	
1	4	5	6	7	8	9	10		
2	11	12	13	14	15	16	17		
3	18	19	20	21	22	23	24		
4	25	26	27	28	29	30	31		
	September								
5	1	2	3	4	5	6	7	Academic council meeting-2 (before Sep 6)	
6	8	9	10	11	12	13	14	Aug 9 to13- Induction Programme/ Bridge Course, Sep 9 Advisory Meeting I	Governign Body meeting 2 (Before Sep10), Finance Committe meeting-2
	15	16	17	18	19	20	21	Onam Holidays	
7	22	23	24	25	26	27	28		
8	29	30						Sept 30-Course Committee Meeting-I	
	October								
8			1	2	3	4	5	Oct 3-Publish Attendance	Oct 4- Advisory Meeting II
9	6	7	8	9	10	11	12	Oct 10-completion of Question Bank	Oct 11-Last date of submission of Assignment-I
10	13	14	15	16	17	18	19	Oct 14-Submission of Syllabus coverage, Oct 15- Last date for submission of Question paper (Series-1)with two sets of QP with answer key/course after scrutiny.	
11	20	21	22	23	24	25	26	Oct 21,22,23- Internal Test I	
12	27	28	29	30	31			Oct 30- Publish Internal Test -I marks	

Note:- Prepared for the Autonomous college, aligned with APJ KTU Academic Calendar-2024-2025 (For internal circulation only).



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Week	Year 2024- Day & Date							Events/Activities	
	November							Academic Activities	
	Sun	Mon	Tue	Wed	Thu	Fri	Sat		
12						1	2	Nov 1 -Mid semester students feedback	
13	3	4	5	6	7	8	9	Nov 4- Advisory Meeting III, Publish Attendance	Nov 6,7,8- First Internal Audit by IQAC, Nov 9- PTA meeting I
14	10	11	12	13	14	15	16	Nov 13-Last date of submission of Assignment-II	
15	17	18	19	20	21	22	23	Nov 18-Course Committee Meeting-II	
16	24	25	26	27	28	29	30	Nov 25- Last date for submission of Question paper (End sem) with three sets of QP with answer key/course ETLab generated, Submission of Syllabus coverage. Nov 27- Last date for submission of Question paper (Series-2)with two sets of QP with answer key/course after scrutiny.	
December									
17	1	2	3	4	5	6	7	Dec 2,3,4- Internal Test II, Dec 3-Publish Attendance	Dec 2- completion of scrutiny of End Sem. QPs
18	8	9	10	11	12	13	14	Dec 11- Publish Internal Test -II marks, Last date to complete lab examinations	Dec 10-Last date of submission of Assignment-III (Nano Project)Dec 12 -PTA meeting III
19	15	16	17	18	19	20	21	Dec 17- Class ends, Course exit survey and End semester students feedback, Course Committee meeting-III Dec 18- Publish attendance and CIA marks Dec18- 19 Submission of condonation forms Dec 19-20 CIA mark entry and attendance in the portal	
20	22	23	24	25	26	27	28	Dec18-31 Study leave for students	
21	29	30	31						
January 2025									
21				1	2	3	4	Jan 1- End Semester Exam starts	
22	5	6	7	8	9	10	11	Exam continues (Jan 6 and 9)	Jan 6,7- Second Internal Audit by IQAC
23	12	13	14	15	16	17	18	Exam continues (Jan 13 and 16)	
24	19	20	21	22	23	24	25	Exam on Jan 20. Jan 24 completion of valuation (Complete after three days)	
25	26	27	28	29	30	31		Jan 28-Passing Board	Jan 31, Publish results

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Sl No	Important Events	Dates
	Complete first BoS Meeting	on or before Aug 3
	Academic council meeting-2	before Sep 6
	Governign Body meeting 2	Before Sep10
	Finance Commiitte meeting-2	Before Sep10
	Induction Programme/ Bridge Course	Sep 9 to13
	Commencement of Semester I classes	Sep 9
	Course Committee Meeting-I	Sept 30
Internal Test I (starts on 25th working day)		
	Internal Test I	Oct 21, 22,23
	Last date of submission of Assignment-I	Oct 11
	Publish Internal Test -I marks	Oct 30
	Mid semester students feedback	Nov 1
	Last date of submission of Assignment-II	Nov 3
	First Internal Audit by IQAC	Nov 6, 7, 8
	PTA meeting I	Nov 9
	Course Committee Meeting-II	Nov 18
Internal Test II (Starts on 25th working day, after internal Test I)		
	Internal Test II	Dec 2,3,4
	Last date of submission of Assignment-III (Nano Project)	Dec 10
	Publish Internal Test -II marks	Dec 11
	last date to complete lab examinations	Dec 11
	PTA meeting II	Dec 12
	Class ends	Dec 17
	Course exit survey and End semester students feedback	Dec 17
	Course Committee meeting-III	Dec 17
	Publish attendance and CIA marks	Dec 18
	Submission of condonation forms	Dec 18, 19
	CIA mark entry and attendance in the portal	Dec 19-20
	Study leave for students	Dec 18-31
	End Semester Exam	Jan 1- 20
	Second Internal Audit by IQAC	Jan. 6, 7
	Publish results	Jan 31
Note:		
1. Publish attendance on Second working day of each month		
2. Conduct advisory meeting on the first week of each month		
3. Nano Project should be offered as assignment III		
• The published academic calendar is final and will not be amended .		