



**SREE BUDDHA COLLEGE OF ENGINEERING, PATTOOR
AUTONOMOUS**

APPLICATION FOR CONDONATION OF ATTENDANCE
(with effect from 2024 Admissions)

1	Name and Address of the Applicant with Contact Number <i>(as per College Records)</i>			
2	Name of the Department			
3	Name of the Programme with year of Admission			
4	Details of the Semester/Year in which Condonation of Attendance is requested	Semester/Year	Roll Number	Register Number
5	Specify the Reason for Absence			
6	Whether the Condonation of Attendance was already availed during the course of study, If 'yes' specify the details.	Semester/Year	Percentage/days of shortage condoned	
7	Particulars of Attachments <i>(Original Copies of Medical Certificates to be attached along with the Application form)</i>			
8	Signature of the Applicant with Date			

(P.T.O)

9. Details of working hours/days in the semester/years for which condonation is applied for

Sl No.	Course Code	Course Name	Name of the Faculty	Total No. of Working hours	No. of hours attended by the candidate	Shortage of attendance in hours	Signature of the Faculty
i							
ii							
iii							
iv							
v							
vi							
vii							
viii							

CERTIFICATE

Certified that the details furnished above have been verified and found to be genuine. Hence the application is recommended.

Recommendation from Staff Advisor

(Signature with date and Name)

Recommendation from HoD

(Signature with date and Name)

Approved by the Principal

(Signature)

Office Seal