



# SREE BUDDHA COLLEGE OF ENGINEERING

Pattoor P.O., Alappuzha Dist., Kerala, Pin – 690 529

(Autonomous from AY 2024-25)

(Affiliated to APJAK Technological University, Kerala)

Approved by AICTE, New Delhi

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## MINUTES OF THE SECOND MEETING OF THE INTERNAL QUALITY ASSESSMENT CELL AUTONOMOUS

### Meeting details

Date: 07/01/2025

Time: 11:00 am

Location: Conference Hall

### MINUTES OF MEETING IQAC-47

Attendees		
S. No.	Name	Position
1.	Dr. K. Krishnakumar	Principal, Sree Buddha College of Engineering, Pattoor
2.	Dr. M. S Senthil Saravanan	Dean UG and IQAC Coordinator
3.	Dr. Saji Varghese	Vice Principal, Sree Buddha College of Engineering, Pattoor
4.	Prof V. Prasad	Secretary, Sree Buddha College of Engineering, Pattoor
5.	Mr. A Sunil Kumar	Treasurer, SBCE, Pattoor
6.	Dr. Trijo Tharayil	Research Coordinator
7.	Mr. Chandrababu P	AO, Office
8.	Saritha N.R.	Assistant Professor, Dept. of EC

*Handwritten signature/initials*



9.	Dr. Shamnamol G.K.	Assistant Professor, Dept. of BT
10.	Divya M.K.	Assistant Professor, Dept. of CS(AI&ML)
11.	Dhanunath R.	Assistant Professor, Dept. of CS
12.	Atheena	Assistant Professor, Dept. of EEE
13.	Ambika Sekhar	Assistant Professor, Dept. of EC
14.	Dr. Silpa lekshmi	Assistant Professor, Dept. of EC
15.	Dr. J.B. Sajin	Associate Professor, Dept. of ME
16.	Regi P. Mohan	Assistant Professor, Dept. of CE
17.	Disha S.S	Librarian
18.	Sholly Joseph	PRO

The IQAC meeting started with a silent prayer. Principal welcomed out the IQAC members in the meeting. Welcome address was followed by briefly of college facilities by Dr. M.S. Senthil Saravanan.

Item	Agenda	Discussions and Decisions
IQAC 1.01 NAAC Visit Schedule 3 <sup>rd</sup> Cycle	NAAC 3 <sup>rd</sup> Cycle	NAAC 3 <sup>rd</sup> cycle visit dates are scheduled on February 6,7 2025.
IQAC 1.02 Quality Enhancement Initiatives	NAAC Visit Preparation	Based on upcoming NAAC third cycle visit preparations are carried out in campus
IQAC 1.03 Academic Audit	Autonomous Batch (2024-28)	Audit have been carried out by IQAC members based on guidelines.
IQAC 1.04 NAAC Mock Drill	NAAC Preparation	NAAC mock drill have been initiated in campus

All the internal and external members approved the suggestions given by the Principal and meeting came to an end 11:45 am

Chairman, IQAC Council  
SBCE, Pattoor

